



Welcome to Security Savings Bank!

At Security Savings Bank, we believe in personal relationships. Our staff is available to assist you in making your transition to Security Savings Bank an easy one. We have also provided you with tools in this Switch Kit to help you smoothly switch your accounts.

If you need assistance, please call **515-448-5111** or stop into any one of our three convenient locations.

In this Switch Kit, you will find the following forms:

- ✓ **GET ORGANIZED** Use this form to gather all of the information you'll need to switch your accounts.
- ✓ **CLOSE YOUR ACCOUNT** This form allows you to close your account at another financial institution and have the funds sent directly to your new Security Savings Bank account.
- ✓ **DIRECT DEPOSIT** Use this form to change your direct deposit so that it will be redirected to your new account at Security Savings Bank.
- ✓ **AUTOMATIC PAYMENTS** This form can be used to redirect recurring automatic payments so they are deducted from your new Security Savings Bank account.

SECURITY
Savings Bank

A Division of Farmers and Merchants Savings Bank



Get Organized

Now that you've opened your new account at Security Savings Bank, you can use this Switch Kit to help make the transition go smoothly. Use this form to gather all of the information you'll need in one easy spot.

1. My new Security Savings Bank account number and ABA routing number

Your new Security Savings Bank Account Number:

Your new Security Savings Bank ABA Routing Number: 073903244

Security Savings Bank Address:

2. Former Bank Information

Former Bank Name:

Former Bank ABA Routing Number:

Former Bank Account Number:

3. Use your most recent bank statement (from your former bank) to gather the following information:

List all of the companies that make **Direct Deposits** into your account:

COMPANY NAME	ACCOUNT NUMBER	DEPOSIT AMOUNT

List all of the companies that take **Automatic Deductions** from your account:

COMPANY NAME	ACCOUNT NUMBER	PAYMENT AMOUNT

Helpful Tips:

- ✓ The ABA Routing Number is the first set of 9-digits found at the bottom of your check. This number is assigned to the bank and used for routing transfers and other transactions.
- ✓ For the specific addresses of the Security Savings Bank locations, visit our website at www.ssbankia.com and click on 'Locations'.



Close My Account

This form allows you to close your account at another financial institution and have the funds sent directly to your new Security Savings Bank account or to yourself.

Since this form serves as a letter to close your account, you can use it to send to your old bank after all of your existing checks, deposits, and automatic deductions have cleared.

To Whom It May Concern:

Please close my bank account(s) as described below effective ____/____/____ (date).

Name on Account:

Account Number:

Type of Account: Checking Savings

On the closing date (above), please send a check for the remaining balance in the account to:
Security Savings Bank (Choose one address below)

PO Box 347, Eagle Grove, IA 50533

PO Box 8, Goldfield, IA 50542

PO Box 69, Clarion, IA 50525

Directly Mail to me (see address below):

Street Address or PO Box:

City, State Zip:

Signature:

Date:

Joint Account Holder Signature:

Date:



Direct Deposit

Use this form to change your Direct Deposit so that it will be redirected to your new account at Security Savings Bank. This form can also be used to redirect recurring automatic deposits such as dividends, annuities, or distributions from your retirement account.

Follow these easy steps:

1. Include a voided check with each Direct Deposit change.
2. Sign and date this form.
3. Submit this form to each organization that is authorized to make automatic deposits into your account.

To Whom It May Concern:

I have recently changed banks and I need to have my automatic deposit switched to my new account at Security Savings Bank effective ___/___/____.

Name on Account:

Account Number with your Company:

Deposit Amount: \$

I currently have my automatic deposits going to:

Financial Institution:

Account Number:

ABA Routing Number:

Please send my automatic deposits to this account:

Checking

Savings

Security Savings Bank Account Number:

Security Savings Bank Routing Number: 073903244

If you have any questions, please contact me at:

Signature:

Date:

Helpful Tips:

- ✓ Each direct deposit should take effect within three deposit periods. If you don't see it in your new Security Savings Bank account by then, be sure to contact the company issuing the deposit.
- ✓ Keep your old account open until you verify that all of your automatic payments have been switched to your new Security Savings Bank account.

